

**THIS IS A PROPOSED DRAFT AND WILL BE REPLACED BY THE FINAL, SIGNED ORDINANCE OR RESOLUTION ADOPTED BY THE CITY COUNCIL.**

**ORDINANCE**

**AUTHORIZING A REQUEST TO THE U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES TO CONSOLIDATE THE DEPARTMENT OF HUMAN SERVICES EXISTING HEAD START AND EARLY HEAD START GRANTS AND FUNDS, FOR A COMBINED TOTAL OF \$35,336,915.00 FOR THE PERIOD FEBRUARY 1, 2023 TO JANUARY 31, 2024.**

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**WHEREAS**, the Department of Human Services (DHS) operates the Head Start (Head Start pre-K) and Early Head Start (EHS) grant programs as administered by the U.S. Department of Health and Human Services (HHS) that collectively prepare 3,148 eligible children from birth to 5 years and engage their families for school readiness and lifelong success; and

**WHEREAS**, acceptance of the Head Start pre-K and EHS grants for the program year 2023 – 2024 was approved by City Council via Ordinances 2022-09-29-0753 and 2022-09-29-0752, respectively, on September 29, 2022; and

**WHEREAS**, HHS informed DHS of the opportunity to request to consolidate, which would effectively cut the submission of applications, reports, and financial statements in half and allow funds to shift between the programs without loss to the combined amount of funds awarded, number of children served, or personnel complement; and

**WHEREAS**, on Tuesday, November 15, 2022, in accordance with federal regulations, the Head Start Policy Council approved the request to consolidate the Head Start pre-K and EHS grant programs; **NOW THEREFORE:**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:**

**SECTION 1.** A request to the U.S Department of Health and Human Services to consolidate existing Department of Human Services (DHS) Head Start and Early Head Start grant programs and awards for a combined total of \$35,336,915 for the period February 1, 2023 to January 31, 2024, is approved. A copy of the request is on file with the Department of Human Services.

**SECTION 2.** The authorization to initiate, negotiate, and execute any and all necessary documents, including a grant contract and contract amendments accepting, when approved by HHS: a) carryover funds; b) line item budget revisions; c) modifications to the performance measures so long as the terms of the amendment stay within the general parameters of the intent of the grant; d) no cost extensions; e) supplemental grant funds in an amount up to 20% of the total amount initially awarded; f) reimbursement increases of administrative funds for each participant

served; g) one time equipment purchases or defined program services; and h) changes in regulations; is approved.

**SECTION 3.** A consolidated Head Start and EHS budget of \$35,336,915.00 which includes an in-kind matching budget of \$7,067,383.00 is attached and incorporated here for all purposes as **Attachment I**, and is approved.

**SECTION 4.** A consolidated personnel complement of one hundred and twelve (112) positions, which combines 106 positions from Head Start pre-K and 6 positions from EHS, is attached and incorporated here for all purposes as **Attachment II**, and is approved.

**SECTION 5.** The financial allocations in this Ordinance are subject to approval by the Deputy Chief Financial Officer, City of San Antonio. The Deputy Chief Financial Officer may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific Cost Centers, WBS Elements, Internal Orders, General Ledger Accounts, and Fund Numbers as necessary to carry out the purpose of this Ordinance.

**SECTION 6.** This Ordinance is effective immediately upon the receipt of eight affirmative votes; otherwise, it is effective ten days after passage.

***PASSED AND APPROVED this 26<sup>th</sup> day of January, 2023.***

**M A Y O R**  
Ron Nirenberg

**ATTEST:**

**APPROVED AS TO FORM:**

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Debbie Racca-Sittre, City Clerk

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Andrew Segovia, City Attorney